

## Foster Parent 1624 Statewide Consultation Team Meeting Minutes – 07/18/11

**Attendance: Headquarters (Region 3 South):** Scott Steuby, Denise Revels Robinson, Jeanne McShane, Elizabeth Griffin-Hall, Barbara Holbrook, Meri Waterhouse, Beth Canfield, Marci Miess, Amy Gardner, Tess Thomas, Talya Miller.

**Region 1 North:** Ginger Schutt, Cindy Gardner, Dru Powers, Brett Borg, Kristin

**Reg. 1. South:** Terry Lockett, Jan Hinkle-Rodriguez

**Region 2 North:** Yen Lawlor, Kathy Ramsay, Stephanie Allison-Noone

**Region 3 North:** Nancy Sutton, Peggy Devoy,

**Phone:** Mike Canfield, Victoria Erwin, Shala Crow, Debra Ellsworth

**Guests:** Myra Casey, Phyllis Bishop, Sherri Novak, Lynn Okarski, Nadine Holland, Diana Dawson, Traci Eveland

<b>AGENDA TOPIC</b> (Expanded Explanation Sheet from regional reps attached to minutes)	<b>TEAM DECISION</b> (including vote record)	<b>ASSIGNMENTS</b> (lead &/or workgroup members/due date)	<b>REPORT TO TEAM</b> (if needed – date assigned)	<b>COMPLETED DATE</b>
Welcome: Scott Steuby (substituting for Bernice Morehead)				
Minutes	April Minutes Approved			
Subcommittee on DLR issues	Workgroup still working	Moved forward to next (Oct.) meeting	10/17/11 <b>Tess and Jeanne</b>	
<b>Expansion of Ground Rules</b>	<b><i>Designated Recorder's note: this item was missed during the meeting and should be carried forward</i></b>			
Minutes Work Group	Recommendations of work group: Approved by 1624 group.	N/A	10/17/11	7/18/11
High Caseload Issue: Region 1 South	Review by Brent Borg, Reg. 1	Discussion Only	10/17/11	7/18/11
Draft Charter	Presentation of Charter Material by Mike Canfield	<ul style="list-style-type: none"> <li>Send any foster parent lists to Meri Waterhouse</li> <li>Make sure licensors have e-mail addresses</li> <li>1624 reps and liaisons can</li> </ul>		

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		assist in sharing info to regions. <ul style="list-style-type: none"> <li>Consensus on approval of charter</li> </ul>		
Mileage Reimbursement Reminder (CA)	Meri  Reminder about mileage reimbursements and child activity fees – these are still available to foster parents.	N/A	None	7/18/11
SAVE THE DATE 09/24/11 Spokane Mini-Conference for Caregivers	Announcement	N/A	None	N/A
DLR & DCFS keeping caregivers informed of issues	Victoria Erwin reporting	N/A	None	N/A
Training for DLR staff & HUB leaders on empathy & sensitivity	Victoria Erwin reporting  Would this fit within Rec. and Retention contract solicitation?	<ul style="list-style-type: none"> <li>DLR Sub-committee take into consideration (<b>Tess &amp; Jeanne</b>)</li> <li><b>Jeanne</b> will get info out on existing training Recommendations?</li> <li>Carry this information to the RFTI Caregiver Training committee</li> </ul>	<ul style="list-style-type: none"> <li>Report out (Oct):</li> <li><b>Beth</b> will bring this to the RFTI Caregiver Training Committee and report back at October mtg.</li> <li><b>Tess, Jeanne &amp; Victoria</b> will report out at October meeting</li> </ul>	
Day care	Kathy Ramsay	<ul style="list-style-type: none"> <li><b>Yen Lawlor</b> will ensure staff is</li> </ul>	Report Back: 10-17-11	

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providers refusing to provide care to foster children after 5 days missed	reporting:  Caregivers should make sure they inform day care providers that this is <b>part of the case plan</b> and that the 5 day rule should not apply, as this is not part of Working Connections.	aware of this information. <ul style="list-style-type: none"> <li>• Add information to Caregiver Connection newsletter - <b>Meri</b></li> <li>• Review letter for content to see if we need to add a sentence to ensure (not all children may be eligible for the child care)</li> <li>• maybe check box for approval so language is correct.</li> <li>• <b>Kathy Ramsay, Shala and Debra</b> follow up with area where original issue came up.</li> <li>• Meri W. Kathy, Shala and Deborah will work on memo out from Becky for statewide distribution.</li> <li>• <b>Jeanne</b> to review issue</li> </ul>		
Income requirement for foster parents - what qualifies as income	Debra Ellsworth: <ul style="list-style-type: none"> <li>• Financial worksheet part of new family home study process to review a family's ability to meet their own family's financial needs</li> <li>• Case by case for review of individual families</li> <li>• Relook at adoption</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Jeanne</b> review adoption support income issue as it pertains to the foster care application as part of the overall income of the family with CA's AAG.</li> </ul>	10/17/11	

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	support income			
Collaboration between 1624 Regional Reps	<p>Stephanie and Tess: Ensure reps from both areas in the region have all the information.</p> <p>Create language on CAFPT Consultation Team to reflect new regional structure.</p> <p>Collaboration within the region is important.</p>	<ul style="list-style-type: none"> <li>Report back - October meeting by Region 2 (<b>Stephanie Allison Noone, Tess and Talya</b> to share findings as a possible statewide model</li> </ul>	10/17/11	
Education Concerns	<p>Talya: Juliette Knight as resource</p> <p>Next steps? New FamLink Education model helps build info., but may not help remediate all concerns.</p> <p>What's on check list when child in our care is moving?</p>	<ul style="list-style-type: none"> <li>Review the checklist for needed information that would help support and inform the educational background issue (Ed. Leads)</li> <li>Communication with school districts</li> <li>Make sure social workers have that information</li> <li>Add this info to the questions foster parents ask when a child is being placed.</li> <li><b>Stephanie Allison Noone</b> will work with <b>Talya</b> on specific issue.</li> <li>CFWS Supv. meeting will discuss a reminder about</li> </ul>	10/17/11	

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		sharing information with social worker and foster parents. <ul style="list-style-type: none"> <li>Review the check list for this issue when a move happens.</li> <li>October report backs on all of these issues</li> </ul>		
Med. fragile kids placed with inexperienced / untrained families	Elizabeth: issue resolved <ul style="list-style-type: none"> <li>More training completed on this issue</li> <li>Published information to share with foster parents and staff in the region.</li> <li>Foster parent training committee is working on this information</li> </ul>	None	N/A	
Transition issues for youth aging out of the system	Recommendation: Add social security rep. to the 17.5 year planning staffings regarding the SSI eligibility.  IL youth participating get plan at 15 yrs. of age.  Transition planning	<ul style="list-style-type: none"> <li>Invite SSI reps to youth's staffing. Social workers issue invitation.</li> <li>Workgroup to address issues on information that needs to be put in place well before the youth is ready for the 17 year old staffing. <b>(Rick, Beth, Talya, Cora Phillips)</b></li> <li>Report back in October</li> </ul>	10/17/11	

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	should be earlier. Caregivers should also be involved			
Delays in licensing	Marci:  Previously brought forward in region	<ul style="list-style-type: none"> <li>Jeanne will review the requirement standards on what pieces need to be redone for the relicensing process.</li> <li>Sups and AAs should know if staff are not getting licenses apps responded to timely.</li> <li>October Report back</li> </ul>	10/17/11	
CPS Issues	Beth:  Reminder/clarity on data needed on removals / returns / appealed then returned.  Beth acknowledges this will be obtained in the future.	Quarterly reports from <b>Jeanne</b>		
Adoption Support Issues	Beth Canfield: Information communicated during PRIDE on adoption support  Recommendation to craft letter to be shared at RFTI training and	<ul style="list-style-type: none"> <li>Jeanne will review this information on income with the AAGs</li> <li>Form workgroup to include Melissa Hansen, Kui Hug, Meri Waterhouse, Beth, Marci</li> <li>Add info on RGAP</li> </ul>	10/17/11	

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	<p>sent to all foster and relative caregiver trainings so this information can be clearly stated.</p> <p>Jan H. info shared with training by RFTI is provided by the Adoption Support Program Manager</p>			

Ginger Schutt informed the group she is submitting her resignation as co-facilitator for this group. Her other responsibilities won't allow her to fulfill this obligation any longer.

Meeting adjourned at 3:50 p.m.